



Minutes of the meeting of the Directors of Belhaven Surf Centre Ltd held on Wednesday 19 June 2019

Present: Clive Christopherson (Chair); Brian Allen;
Sam Christopherson (Minutes) Alasdair Swan

Minutes of the previous meeting

The minutes of the meeting held on 8 May 2019 were approved.

Finance

The management report for the period ended 31 May 2019 was tabled showing the project expenditure against the grant income received.

The Leader grant claims continue to work well.

FCC Communities Foundation Ltd (formerly WREN) is dealing with the first claim.

The latest Be Green grant is expected shortly

The services of Torridon have come to their natural end and our architect will continue to advise the contractor and provide the valuations.

An insurance quote has not yet been obtained and will be sought as soon as the status of the organisation is finalised. **AS**

Site update:

The latest programme was reviewed and will be updated at a site meeting tomorrow. **AS**

It is best at this stage to assume that the whole of August will also be needed before the project is completed.

BT is due to install the communications on 25 June. **AS**

The electricity meter is still to be installed by Scottish Power but otherwise all the electrical supplies are in place. **AS**

A G Thomson is scheduled to start work on the water supply and drainage after the annual break on 15 July. The Road Closure Order is still awaited as is the final bill from Scottish Water. **AS**

Crowd funding:

The crowd funding is now due to be launched next week.
There is some editing to be completed

SC
CC

Booking system:

Work-in-progress

SC

Opening event

The date of the opening event is to be determined, perhaps early October. Victoria Pendleton's willingness to attend and availability will be checked out with Alison.

BA

Alasdair tabled a list of invitees connected to the funders and the construction team. Sam will need to add the names of those associated with using the building

SC

The Surf Centre has limited capacity, so the programme will need to be developed with the number of invitees in mind.

There may be a vocalist singing from inside the Surf Centre at the Opening Event

SC

Charitable status:

The indication from OSCR is that there will be no barrier to prevent the award of charitable status but no formal certification has been received. This is being followed up.

AS

Sub tenancies:

Once the final versions of the leases are agreed these will be sent to Eamon John

BA
AS

It was agreed that the Wave Project lease would be submitted first.

AS

Management of the Surf Centre:

The maintenance and management plan on Dropbox was reviewed. The Directors will ask C2C to undertake some specific tasks on site, including opening and closing the Centre, managing the booking system, cleaning and cash collection.

Draft agreement to be sent to C2C

AS

Planning conditions:

On 13 May Tom Reid of East Lothian Council conferred with his colleagues and reported that planning condition 6 is to address road safety concerns and cannot be removed unless superseded by another scheme to improve the junction. However Peter Brett Associates is preparing a draft report that will consider the junction with respect to pedestrian and cycle safety and undoubtedly recommend alteration.

The Council is therefore comfortable to postpone any requirement on Belhaven Surf Centre Ltd to alter the junction wall before the adoption of the recommendations and supersede this requirement subject to a committed improvement being brought forward.

Once the Council has the outcome of the report a meeting can be arranged

to determine the implication this has on the planning condition and Surf Club and any works associated with improvements being brought through the Council.

Signage – internal, external, funders’boards:

It was agreed that it will be ideal to have the recognition boards as part of a four part set, following the style of the board agreed with Leader **CC**

It was agreed that the main sign, subject to agreement on the wording, will be positioned in accordance with Clive’s recommendation of 30th May **CC**

The possibility of getting a brown sign to the Surf Centre will be explored **SC**

Any other business:

The company’s policies should be reviewed for completeness at the next meeting

The Surf Funk event will take place later on this week **SC**

Date of next meetings:

Wednesday 24th July at 6.30 at Seapoint

This meeting maybe held remotely, depending on the agenda for the month

Wednesday 22nd August at 6.30 at Seapoint